

Memorandum of understanding

This page must be completely filled out in order to have LVHS consider your independent study, and it will not be approved unless it is filled out completely. Please initial the boxes and sign in the blanks.

Mentor: By signing below, I understand that this student's academic grade and transcribed credit will be my responsibility, along with the teacher of record. I hereby certify that I will uphold a standard of fairness and honesty required of any teacher who assigns a grade to a student. I further certify that I have read and understand the LVHS Plan for Credit Flexibility and I have discussed it with the student.

Mentor name: _____ Mentor signature: _____

Student / Parent : Read and initial in the appropriate box, then sign below.

Student Parent

<input type="checkbox"/>	<input type="checkbox"/>
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I have read and understand the LVHS Plan for Credit Flexibility.

<input type="checkbox"/>	<input type="checkbox"/>
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I understand that an independent study results in a grade that is like any other academic grade, counting toward athletic eligibility, grade-point-average and class rank. Once this application is approved, **I will receive a grade for the course and I will receive grades at the end of every 9 weeks before the completion date.**

<input type="checkbox"/>	<input type="checkbox"/>
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I understand I will be responsible for completing work for this independent study by the proposed date (Write completion date here: _____) and any change in this completion date will need to be approved by a guidance counselor in consultation with a teacher of record. Such changes will be subject to LVHS grade-reporting deadlines.

Student name: _____ Signature: _____

Parent name: _____ Signature: _____

For office use only:

Guidance counselor name: _____ Signature: _____

Teacher of record name: _____ Signature: _____

Grade will be reported on _____. Interim grade (if necessary) will be reported on _____.

*Applications for Physical Education credit through outside experience must follow additional ODE guidelines. Check with your guidance counselor for more information.

* Under no circumstances will credit be awarded for work done before the approval date on this document.